



**DUBLIN UNIVERSITY PIRATE PARTY
PÁIRTÍ FOGHLAITHE NA HOLLSCOIL
ÁTHA CLIATH**

**Constitution of the Dublin University Pirate
Party**

**Bunreacht an Pháirtí Foghlaithe na hOllscoil
Átha Cliath**

Approved at EGM on the xxth of MONTH, 2025

Amendments to the Constitution for the Secretary of the CSC

1. Added a Cover page
2. Article 1: Added Introduction, encompassing what was previously the Name, Objectives and Membership of the Previous Constitution.
3. Added irish name for the society.
4. Article 2: Changed names of officers to be more piratey, all roles defined in Article 7 for clarification.
 - Added 2 year term limits to all positions except OCMs(crewmates)
 - Change Chair person to Captain
 - change secretary to First Mate
 - change Treasurer to Paymaster
 - Change PRO to Captain's Courier
 - Add Boatswain (Ents) as Junior Officer
 - Add Quartermaster (Amenities) as Junior officer
 - Add Master of Webs (Web Master) as Junior Officer
 - Add Gunnery Officer (Security Officer) as Junior Officer
 - Removal of 3 OCM positions, OCM now short for Ordinary Crew Member
 - Add 1 Deckhand as First Year Represenative (OCM)
 - Add 1 Greybeard as Postgraduate Representative (OCM)
 - Define Terms of office for those elected at AGM and EGM
5. Article 3: Now required to meet at least 3 times per teaching term
 - explanation for how to fill in for Captain and Secretary if they are absent from a committee meeting
6. Article 4: Formatting, Articles 6, 7, 8 put under this heading
7. Article 5: Change 9 ->5 in heading

8. Article 6: Change 10 ->6 in heading

9. Article 7:Change 11 ->1 in heading

- move 7g to 7.1.1.f
- State explicitly Captain is the Chairperson of the society
- State explicitly First Mate is the Secretary of the society
- First Mate now responsible for weekly emails
- State explicitly Paymaster is the Treasurer of the society
- State explicitly Captains Courier is the PRO of the society
- State explicitly Boatswain is the Events Officers of the society, add responsibilities.
- State explicitly Quartermaster is the Amenities Officer of the society, add responsibilities.
- State explicitly Master of Webs is the Webmaster of the society, and adding responsibilities
- State explicitly Master of Webs is the Webmaster of the society, and adding responsibilities
- State explicitly Gunnery Officer is the Security Officer of the society, and adding responsibilities
- State explicitly Crew Mates are the OCMs of the society, and adding ability to become assistant Junior Officers
- add suggested titles to distinguish between various OCMs
- State explicitly Deckhand is the First Year Rep of the society, and adding responsibilities, and how to elect them.
- State explicitly Greybeard is the Post Graduate Rep of the society, and adding responsibilities, and how to elect them

10. Article 8: 12 > 8

11. Article 9: 13 > 9

12. Schedule A: 1 > A

13. Schedule B: 2 > B, add ability for AOB to be considered.

14. Rewrote everything in \LaTeX to make it easier to format

Article 1: Introduction

1.1 Name

1. The Society shall be known as Dublin University Pirate Party. In Irish, the Society shall be known Páirtí Foghlaithe na hOllscoil Átha Cliath.

1.2 Objectives

1. To promote and raise awareness of the core values of freedom of information and culture, protection of civil liberties and individual privacy.

1.3 Membership

1. Membership shall be open to all capitated students and staff of the University of Dublin on payment of an annual subscription as shall be decided by the Committee or Annual General Meeting (AGM) within the limits set by the Central Societies Committee (CSC).
2. Lifetime Honorary Membership may be given to those individuals (members or former members) who have made a significant contribution to the society if the motion is passed by the Annual General Meeting (AGM). Honorary Members are not entitled to vote at an AGM or EGM, nor are they permitted to run for election for a position on the Committee.

Article 2: The Committee

2.1 Regulations on positions

1. The Committee shall consist of a Captain, First Mate, Paymaster, Captain's Courier, Boatswain, Quartermaster, Master of Webs, Gunnery Officer, and 2 Ordinary Crew Members (Ordinary Committee Members), 1 Deckhand (1st Year Rep) and 1 Greybeard (Post Graduate Representative).
2. The roles and responsibilities of each member of the committee are outlined in Article 7
3. No individual may hold more than one position on the committee.

4. In the event that a committee member is elected into another position, their first position will be considered vacated and open to election at the same meeting.
5. The terms of office of all officers of the Committee elected at the AGM shall start on the first full week of the month of May following their election, and last until the next committee takes up their roles next year.
6. The terms of office of all officers of the Committee elected at an EGM shall start at the end of the same EGM, and last until the next committee takes up their roles in May.
7. No individual shall hold the same position for more than two years, except for Crewmates.

2.2 The Senior Officers

1. The Senior Officers also known as the “Exec” shall be elected as laid out in Article 4.3 and shall consist of the following:
 - (a) Captain (Chair),
 - (b) First Mate (Secretary),
 - (c) Paymaster (Treasurer).

2.3 The Junior Officers

1. The Junior Officers shall be elected as laid out in Article 4.3 consist of the following:
 - (a) Captain’s Courier (Public Relations Officer),
 - (b) Boatswain (Events Officer),
 - (c) Quartermaster (Amenities Officer),
 - (d) Master of Webs (Webmaster/Sysadmin),
 - (e) Gunnery Officer (Security Officer).

2.4 Crewmates (OCMs)

1. The Crewmates (OCMs) shall be elected as laid out in Article 4.3.
2. Crewmates (OCMs) may serve as Deputy Junior Officers, should it be requested by a Junior Officer, or agreed upon at a committee meeting.
3. The Deckhand and Greybeard shall not be considered in the number of allowed Crewmates, though their roles shall overlap.

Article 3: Committee Meetings

1. The Committee shall meet at least three times during each teaching term at an agreed date and time.
2. All meetings of the committee shall be open for any member of the society to attend except in exceptional circumstances as outlined in Schedule A.
3. Notice of not less than two days should be given to committee members ahead of a committee meeting.
4. Attendance at committee meetings is compulsory for all committee members. Apologies for inability to attend must be sent to the secretary no later than three hours before the meeting is scheduled to begin.
5. Failure to attend three consecutive committee meetings without accepted apologies shall result in said committee member being subject to the removal procedure laid out in Article 5.
6. Quorum for committee meetings shall be half of the committee. One senior officer must also be present.
 - (a) The Captain shall normally be the chair of the meetings. In the absence of the Captain, the Paymaster shall be acting Captain.
 - (b) The First Mate shall normally be the secretary of the meetings. In the absence of the First Mate, the Paymaster shall be acting First Mate.
 - (c) In the event both Captain and First Mate are absent from a meeting, the Paymaster shall be acting Captain, and a Junior Officer shall be selected to be acting First Mate for the duration of the meeting.

7. Accurate minutes of the meetings shall be kept and distributed as outlined in Schedule A.
8. All committee shall adopt the guidelines outlined in Article 7.

Article 4: The Annual General Meeting and Extraordinary General Meetings

4.1 General information

1. Notice of no less than one week must be given to members ahead of either and Extraordinary General Meeting (EGM) or the Annual General Meeting (AGM).
 - (a) Notice must include the date, time, place and agenda for the meeting.
2. The quorum for either an AGM or an EGM shall be twenty people, or one tenth of the membership of the society, whichever is larger.
3. Any member of the college may attend either an AGM or EGM but only fully-paid members of the society are entitled to vote.
4. No persons admitted to membership less than twenty four hours prior to an AGM or an EGM shall be entitled to vote at that meeting.
5. An EGM of the society may be called in accordance with the procedure laid out in Article 4.
6. An AGM must be held once a year in Hilary term in accordance to the procedure laid out in Schedule B.

4.2 Calling of an Extraordinary General Meeting

1. The items brought before an EGM must be exceptional in nature and should refer to changes in the constitution or to bring about an election to fill a vacancy on the committee.

2. An EGM of the society may be called by 35% of the members of the society submitting a signed petition stating clearly the reasons for the EGM to the Secretary or by the committee submitting the same document.
3. The petition must be signed by fully paid members of the society and should include student number and name.
4. Upon presentation of the petition an EGM must be held within two term weeks.
5. Notice for the EGM must be given in accordance with Article 4.1.

4.3 Election of Committee Members

1. Each election shall be of the form of a secret ballot, using First Past The Post. In the case of there being only a single candidate for a position the members shall be asked to ratify or reject this candidate using a “yes/no” option.
2. Candidates must be fully paid members of the society in order to be considered for election to the committee.
3. All committee positions shall be elected at the AGM or EGM.
4. Each candidate must be nominated and seconded by fully paid members of the society in accordance with Schedule B.
5. Each candidate may participate in hustings or have someone speak on their behalf during the AGM in accordance with the procedure laid out in Schedule B.

Article 5: Removal of persons from the Committee

1. Any individual who fails to attend three consecutive committee meetings without explanation shall be deemed to have resigned from the committee and a person to replace them shall be appointed according to Article 6.
 - (a) Having missed two consecutive meetings without explanation the First Mate shall communicate with the individual the consequences of missing another meeting.

2. Any committee member who, while on society business, breaks or attempts to break college regulations shall be deemed to have resigned from the committee with immediate effect and a person to replace them shall be appointed according to Article 6.
3. Any member of the committee may step down at any point during the year by formally offering their resignation in writing to the senior officers who shall accept it and replace the committee member as laid out in Article 6.
 - (a) Notice of at least one week must be given.
4. Upon the death or incapacitation of a committee member, a replacement may be co-opted in accordance with the procedure outlined in Article 6.
5. A committee member may be impeached for failure to fulfil their duties as outlined in Articles 1 and 7 through a committee vote at which a supermajority of 2/3rds of the entire committee is attained.
 - (a) At the meeting to remove a committee member, the person being impeached may address the meeting prior to the vote taking place.
 - (b) The vote to remove a committee member must be held by secret ballot and must be carried by a 2/3rd's majority of all members of the committee
 - (c) Following the removal of the committee member a by-election shall take place immediately in accordance with the election procedure in Article 4.3.
 - (d) A committee member may also be removed through a motion obtaining a simple majority at an EGM.
 - (e) The decision of the committee in the removal of a committee member may be overturned by a motion at an EGM.
6. Any member who resigns from their position or is removed from it may not be elected to the committee again during that society session.

Article 6: Co-opting of a Committee Member

1. Following the promotion, resignation or death of a member as outlined in Article 5 the committee shall convene and shall co-opt an eligible member

to fill the role vacated on a temporary basis until the next available AGM or EGM which should take place within two weeks.

Article 7: The Role of Committee Members

7.1 Committee Members

1. All committee members shall:
 - (a) Be answerable to the committee.
 - (b) Attend all committee meetings.
 - (c) Attend all society events where possible.
 - (d) Have a responsibility to promote the society in the college.
 - (e) Attend all training provided by the CSC or other bodies when deemed appropriate.
 - (f) No member of committee may profit in any way from their involvement in the society.

7.2 The Captain

1. In addition to the duties of all committee members, the Captain shall:
 - (a) Fulfil the role of the Chairperson of the society.
 - (b) Oversee the general running of the society.
 - (c) Chair all committee meetings including any EGMs or AGMs.
 - (d) Cast the deciding vote in all hung votes with the exception of fiscal issues in which the Paymaster shall retain the right of veto.
 - (e) Represent the society in all dealings with the college.
 - (f) Prepare a handbook to be passed on to their successor.

7.3 The First Mate

1. In addition to the duties of all committee members, the First Mate shall:
 - (a) Fulfil the role of the Secretary of the society.

- (b) Be responsible for all correspondence of the Society.
- (c) Take and record the minutes of all meetings of the Society and of the Committee.
- (d) Promptly send out minutes from all meetings to relevant parties within 24 hours of the meeting ending.
- (e) Provide the secretary of the CSC with a written record of the Society's activities during their term of office not later than the date set by the CSC for submission of this report.
- (f) Inform the CSC promptly of any changes to the constitution of the society.
- (g) Send out the weekly email outlining the society's weekly events.
- (h) Keep a record of membership that is up-to-date and ensure that it is kept confidential, allowing only the Paymaster and Captain to see it in the execution of their duties.
- (i) Prepare a handbook for their successor.

7.4 The Paymaster

1. In addition to the duties of all committee members, the Paymaster shall:
 - (a) Fulfil the role of the Treasurer of the society.
 - (b) Be responsible for all finances of the Society, and have final say on all matters of expenditure of the funds of the Society remaining conscious of the consensus of the Committee of the Society.
 - (c) Be responsible for the collection of annual subscriptions from society members.
 - (d) Be responsible for maintaining the society accounts.
 - (e) Have the duty of conducting routine communication with the CSC on financial matters including the provision of estimates of expenditure.
 - (f) Prepare the grant application for submission to the CSC promptly each year.
 - (g) Prepare a handbook for their successor.

7.5 The Captain's Courier

1. In addition to the duties of all committee members, the Captain's Courier shall:
 - (a) Fulfil the role of the Public Relations Officer of the society.
 - (b) Be responsible for all facets of the society's promotion.
 - (c) Organise and oversee the design, printing and distribution of all the society's printed materials including but not limited to posters, membership cards and leaflets.
 - (d) Manage the social media presence of the society.
 - (e) Prepare a handbook for their successor.

7.6 The Boatswain

1. In addition to the duties of all committee members, the Boatswain shall:
 - (a) Fulfil the role of the Events Officer of the society.
 - (b) Be responsible for all facets of the society's events.
 - (c) Organise and oversee the events held by the society, either alone as a society, or with partners,
 - (d) Prepare a handbook for their successor.

7.7 The Quartermaster

1. In addition to the duties of all committee members, the Quartermaster shall:
 - (a) Fulfil the role of the Amenities Officer of the society.
 - (b) Be responsible for managing all owned property of the society, and the society room.
 - (c) Inform the society of any facilities the society is lacking, and working with the Paymaster to secure them in the grant application.
 - (d) Prepare a handbook for their successor.

7.8 The Master of Webs

1. In addition to the duties of all committee members, the Master of Webs shall:
 - (a) Fulfil the role of the Webmaster of the society.
 - (b) Be responsible for the society's website and Virtual Private Network.
 - (c) Work alongside the Gunnery Officer to host the Capture The Flag events.
 - (d) Prepare a handbook for their successor.

7.9 The Gunnery Officer

1. In addition to the duties of all committee members, the Gunnery Officer shall:
 - (a) Fulfil the role of the Security Officer of the society.
 - (b) Organise and oversee the design, implementation and promotion of a Capture The Flag event, one held in each teaching term.
 - (c) Prepare a handbook for their successor.

7.10 The Crew Mates

1. In addition to the duties of all committee members the Crew Mates shall:
 - (a) Fulfil the role of the Ordinary Committee Member of the society.
 - (b) Help officers in the execution of their duties.
 - (c) There shall normally be 2 Crew Mates
 - (d) Should it be determined to be necessary, additional crew mate positions may be created. These additional positions are valid only for the year they are created.
 - (e) To distinguish the various Crew Mates, they shall assume one of the following titles or create their own. The order does not indicate seniority among Crew mates.
 - i. Parrot,
 - ii. Plank master,

- iii. Navigator,
- iv. Pun Master
- v. Other, as agreed upon with Committee.

7.11 The Deckhand

1. In addition to the duties of all committee members and the duties of the crew mates the Deckhand shall:
 - (a) Fulfil the role of the First Year Representative of the society.
 - (b) Help officers in the execution of their duties.
2. The Deckhand shall be elected as soon as feasible during an EGM held during the Michaelmas Teaching Term.

7.12 Greybeard

1. In addition to the duties of all committee members and the duties of the crew mates Greybeard shall:
 - (a) Fulfil the role of the Postgraduate Representative of the society.
 - (b) Help officers in the execution of their duties.
2. Greybeard shall be elected during the AGM. If there are no members eligible, the race shall then be filled at the EGM alongside the Deckhand.

Article 8: Finances

1. The Captain or the Paymaster or any member of the Society may be requested to appear before the CSC, or an officer or sub-committee of the CSC to provide information concerning the finances of the Society. If a *prima facie* case exists that Society funds have been misused or misappropriated, the CSC may ask the Senior Dean to declare the person(s) responsible indebted to the College, in which case they may not be permitted to register for the following academic year or to have their degree conferred.

2. The Paymaster shall close their accounts in accordance with CSC guidelines and as soon as may be possible thereafter shall arrange for the accounts to be audited as provided by the CSC. In due course these accounts shall be presented to the Committee of the Society and the CSC for approval.
3. All cheques and withdrawal forms from the Society's bank account shall be signed by two of the designated officers, namely the Captain, Paymaster and First Mate.

Article 9: Amendments

1. This Constitution may only be amended by a vote of a majority of those present at an EGM or an AGM. Notices of such amendments must be submitted in writing not less than five days before the date of the general meeting and must be signed by a proposer and seconder, each of whom shall be fully paid-up members of the Society.
2. The Schedules of this Constitution may be changed by the Committee, only with a two-thirds majority at a quorate Committee meeting.
3. This constitution is binding as and from the date of being approved by both the Society and the CSC.
4. An up to date copy of the constitution shall be available to members upon request.

Schedule A: Committee Meetings

1. All comments, considerations and discussions at a meeting of the Committee are open to all members of the Society, unless it is specifically agreed and recorded that one or more items from the meeting are to be held in camera.
2. If a meeting, or part thereof, is to be held in camera, all persons who are not members of the committee shall leave the room for the duration of the discussion on that topic, unless one or more of them are invited to remain.
3. In the case that some person, or persons, are invited to remain, they shall be asked to leave the room, whilst the Committee discuss their invite. The Committee shall then vote on whether or not to allow those persons leave to remain, with each individual in question being voted upon sequentially.
4. The Committee bears collegiate responsibility for all its actions. Thus, if a matter is agreed by majority vote, each member must give that decision full public support, regardless of private feelings.
5. Each member has a single vote on each issue. In the case of an equality of votes cast the Auditor has a single casting vote. The treasurer retains the right to veto any issues of financial implication.
6. Any member of committee may request that a ballot be held in secret on any vote and this request must be complied with.
7. Minutes of the previous meeting must be accepted at the beginning of the meeting.

Schedule B: Agenda for an AGM and EGM

The agenda for an AGM or EGM shall be set out as follows:

1. Reports
 - (a) These reports, which should be brief, may be delivered verbally with a written copy available on request.
 - (b) The reports should be presented in the following order.
 - i. Auditor,
 - ii. Secretary,
 - iii. Treasurer.
2. Elections for all on the Committee.
 - (a) The elections for the Officers shall take place consecutively in the order listed in Article 7. Following the elections for the Officers there shall be a single election for the Ordinary Committee Members.
 - (b) Each candidate shall be allowed address the AGM, if they wish for a maximum of two minutes prior to the election.
 - (c) The results from the first election shall be announced before the second election takes place, and so on throughout the elections.
 - (d) The votes for all elections shall be counted by not less than two tellers, neither of whom shall have any material interest in the election.
3. Any motions submitted for consideration not less than five days before the date of the AGM/EGM. Any such motions must have been circulated to all members of the Society not less than three days before the date of the AGM/EGM.
4. Any other business shall be considered at the end.